

Catholic Care Schools' Social Work

Steps to Commissioning the Service

Step 1

Our Schools Social work manager or deputy manager will arrange to visit your school and discuss your needs and the services we offer.

Step 2

Following this visit a school specific programme that meets the needs of your pupils, school and locality will be designed and presented for approval.

Step 3

A Service and Partnership Agreement will be drawn up. (The Service Agreement sets out the goals, inputs, outputs and outcomes of the service and also the mechanism for payments, reporting and reviewing the service. The Partnership Agreement sets out the expectations and responsibilities between the partners - the school and Catholic care).

Step 4

A timetable will be agreed for the start of the service that includes the recruitment, selection and appointment of a dedicated social worker.

Step 5

The service will commence on an agreed date for an agreed period.

Catholic Care (Diocese of Leeds)

11 North Grange Road

Headingley

Leeds LS6 2BR

t 0113 388 5400

f 0113 388 5401

e info@catholic-care.org.uk



INVESTOR IN PEOPLE