

CATHOLIC CARE (DIOCESE OF LEEDS)

**Charity Number: 513063
Company Number: 1633737**

**ANNUAL REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED

31 MARCH 2015

Catholic Care (Diocese of Leeds)
Annual Report and Financial Statements
For the year ended 31 March 2015

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**Catholic Care (Diocese of Leeds)
Trustees and Advisors
For the Year Ended 31 March 2015**

Name of Company: Catholic Care (Diocese of Leeds)

Registered Address: 11 North Grange Road
Headingley
Leeds LS6 2BR

Telephone No: 0113 3885400

Fax No: 0113 3885401

Status: Company Limited by Guarantee
and a Registered Charity

Company Registration No: 1633737

Charity Registration No: 513063

The Trustees constitute directors of the Charity for the purpose of the Companies Act 2006 and the Trustees are the officials of the Charity for the purpose of the Charities Act 1993. The following members were in office during the year ended 31 March 2015:

Right Rev Marcus Stock (Chair) (Appointed 9 January 2015)
Mr Stuart Hanlon (Vice Chair)
Very Reverend Canon Peter Maguire
Dr James Hagerty (Resigned 10 September 2014)
Reverend Monsignor Donal Lucey
Mr Tim Parr
Reverend Monsignor Peter Rosser
Mrs Sue Rix (Appointed 25 November 2014)
Mr Joe Hester (Appointed 3 March 2015)

Company Secretary: Mrs Carol Hill

Senior Executives: Mrs Carol Hill (Director)
Mr Stephen Johnson (Director of Finance)

Auditors: Grant Thornton UK LLP
No 1 Whitehall Riverside
Leeds LS1 4BN

Solicitors: Grays
Duncombe Place
York YO1 7DY

Wrigleys
19 Cookridge Street
Leeds LS2 3AG

Bankers: Yorkshire Bank
4 Victoria Place
Manor Road
Leeds LS11 5AE

Investment Managers: Standard Life Wealth
No 1 Leeds
26 Whitehall Road
Leeds LS12 1BE

Catholic Care (Diocese of Leeds)

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For the Year Ended 31 March 2015

The Trustees are pleased to present their Report together with the financial statements of Catholic Care (Diocese of Leeds) for the year ended 31 March 2015.

INTRODUCTION

The year to 31 March 2015 has again been a financially challenging time for Catholic Care with the continued squeeze on Local Authorities, the increased competition for grants, historically low interest rates for income generation and the constraints on disposable income for our supporters and donors. The Charity has risen to these challenges and has worked hard to maintain its wide range of services through evolution and development of new services.

During the year the Charity has achieved the opening of the "Through Care" flats at the Leeds children's home; the registration and opening of a new children's home for children with a learning disability, particularly those with Autism Spectrum Disorder; the development of the first extra care apartment scheme for older people in Harrogate, together with planning permission for a further scheme in Leeds; identified new and exciting service development opportunities, and renewed its Investors In People accreditation confirming how the organisation values its staff.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Catholic Care (Diocese of Leeds), ["Catholic Care"] is a company limited by guarantee (company registration number 1633737), and a charity (Charity registration number 513063), and is governed by its Memorandum and Articles of Association. As set out in the Articles of Association, the Roman Catholic Bishop of the Diocese of Leeds, or the person exercising ordinary Episcopal jurisdiction in the Roman Catholic Diocese of Leeds, is a member of the Charity. The Bishop of Leeds is ex-officio, its Chairman, and a Trustee/Director, and appoints the Members and Trustees/Directors. The Board of Trustees is responsible for the management of the Charity. During the part of the year when the Bishop's seat has been sede vacante, the Vice Chair chaired the meetings. The Board meets four times a year. Appointment to the Board of Trustees is by election of the members by a simple majority. All nominations must have first been approved by the Bishop. The Trustees and the Director together agree a search process when a new trustee is required and act in collaboration in determining whether an identified candidate should be presented for approval and nomination. The full Board is appraised of progress prior to any resolution of appointment. New trustees undergo an induction process to brief them on their legal obligations under Charity and Company Law, the content of the Memorandum and Articles of Association, the committee and decision making processes, operational structures, the strategic plan, the financial projections and the recent financial performance of the Charity. During the induction process new Trustees meet with key operational employees. Trustees are encouraged to attend training events where these will facilitate the undertaking of their role.

The Board of Trustees receives reports from two formally constituted Sub-Committees: the Finance and Property Committee and the Health and Safety Committee. Each Sub-Committee has specific terms of reference and functions delegated by the Board, has a Chair appointed by the Board and meet four times a year. The Finance and Property Committee's specific responsibilities include the management of the assets and liabilities of the Charity, the agreement and monitoring of the budget, and the management of the investment portfolio. The Health and Safety Committee's responsibilities include the early consideration of risk assessment, compliance and legislation, and of policies and procedures.

A Director is appointed by the Trustees to manage the day to day operations of the Charity. The Director is charged with the duty of accounting to the Board and making recommendations on plans and policy. The Director is assisted by a team of four Managers.

In 2014 the Trustees sought, through the Charity Commission, to amend the Charity's Memorandum of Association to broaden its objects to include provision of accommodation based services to older people. The organisation is kept up-to-date through contact with charity specialists from legal and accounting services as well as its own solicitors. Some services in the organisation are independently inspected through Ofsted and the Care Quality Commission (CQC), and service users are involved and consulted through feedback surveys and regular meetings. Governance information, training opportunities and good practice seminars are available to Trustees. Senior staff members have direct links to other charities to ensure good practice and new ideas are brought into the organisation.

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OBJECTS, ACTIVITIES & PUBLIC BENEFIT

Catholic Care works on behalf of the Diocese of Leeds. Its primary purpose is to show how the teachings of Christian love, charity and justice can shape the way we live together. It achieves this by taking the "Caring Church" into the community. It offers a variety of practical services and support, not only to the Catholic population, but to the community as a whole for public benefit. Catholic Care acts to support those in need of its services, especially the weak and the vulnerable, and it acts as an advocate for those unable to represent themselves. Catholic Care is the means whereby the local Church expresses its Christian witness in terms of caring for others. To preserve the mission, ethos and values of the Charity, the post of Director retains the genuine occupational requirement that the individual must be a committed Catholic. In all of its activities Catholic Care aims to make a beneficial and measurable difference to the lives of children, families and communities who experience disadvantage, to adults who have learning disabilities and long term mental health problems, and to older people by providing improved quality of life opportunities in which people can better reach their full potential. The Trustees have complied with the duty (set out in section 4 of the Charities Act 2006) to have due regard to the public benefit guidance published by the Charity Commission.

The significant activities of the Charity are:

Children & Young People's Services, including residential care which offers medium to long term care for young people who can sadly no longer live with their families. The ethos of the home is very nurturing and caring and the staff actively support the young people, encouraging them to make something of their lives after a very difficult start. The Charity also offers specialist care and support for children and young people with a learning disability, particularly those with Autism. This support is offered both in the family home and local community supporting the young person to enjoy themselves safely doing the things other young people like to do. It is also provided in a residential setting which offers short term and respite care. We provide the tools and advice required for these young people to live full and independent lives.

The School and Family Social Work Service has a team of qualified professionals who provide advice, support and counselling for children, young people, families and school staff. The priority of the service is to overcome the difficulties that may prevent a young person from reaching their full potential. We provide bespoke support to help with bereavement, parenting, relationships, school and college.

The Adult Learning Disability Service provides a range of positive services which are delivered in residential and supported homes. They focus on a person's abilities and not their disabilities, encouraging people to learn new skills and to reach their full potential.

The Mental Health Service offers supported living in a safe and secure environment to adults with a range of mental health issues, offering them greater independence and support on their recovery journey.

The Older People's Services include community groups to support friendship and tackle loneliness and, community outreach where care and support is provided in a person's own home, supporting them to live independently for longer. A new service currently being developed is extra-care apartments for older people which offer freedom and independence with care and support when needed.

The Gianna Project was set up to save lives in crisis pregnancies and now established, it offers pregnancy and parenting support to girls and women with an unplanned pregnancy.

We support vulnerable and marginalised people through the provision of refuge, hospitality, basic foods and clothing in partnership with other organisations and charities.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of Catholic Care (Diocese of Leeds) for the purposes of Company Law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company Law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under Company Law the Trustees must not approve the financial statements unless they are satisfied that they give a true

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and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as each of the Trustees is aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

FINANCIAL REVIEW

The Charity had net outgoing resources of £194,863 for the year, compared to net outgoing resources of £263,532 in 2014. There was a net property revaluation gain of £214,985 and gain on investments of £116,975. The Charity benefited this year from legacies of £60,306. Investments decreased by £600,271 (see note 9). The Charity benefitted from a further receipt from the administrators of the UK subsidiary of an Icelandic bank of £3,878 (2014 - £21,329). Accordingly, at 31 March 2015, total funds show an increase of £110,975.

The Charity participates in the West Yorkshire Pension Fund. The balance sheet reflects a pension liability of £155,000 in 2015, compared to £139,000 in 2014. Further detail is given in note 12.

Most of the fundraising activity in Catholic Care revolves around the Parish Annual Appeal and the Good Shepherd Appeal in schools during Lent. We continue to receive generous support from parishes £22,413 (2014: £18,595) and from schools £49,174 (2014: £45,759). Income from these and other voluntary sources supports much of the work we are able to do for which there is no other source of funding.

Expenditure was well controlled with most increases in line with an increase in the level of service.

The Charity operates an ethical investment policy with the objective of achieving a balance between income and capital growth, and is managed with a medium risk approach within a well diversified portfolio. The investment portfolio is managed by Standard Life Wealth.

RESERVES POLICY

The Charitable Company receives the majority of its funding by providing contracted services. The Trustees regularly review and consider the most appropriate way to invest the funds available within its reserves.

The Trustees have identified that the reserves of the Charity are held to enable Catholic Care to meet its legal and moral commitments to the people it serves and its obligations as a good employer.

The specific purposes of the reserves are:

- to enable the Trustees to cover the financial risks involved in providing the services and activities

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they have agreed;

- to enable the Trustees to provide a reserve for development of existing and appropriate new services; and
- to enable the Trustees to meet the shortfall between expected levels of fundraising and the economic cost of activities wholly or partially dependent on voluntary funds.

The Reserves Policy of Catholic Care has been determined based on the Charity's objectives and the current and expected future activities needed to fulfill these objectives. The Trustees have set a policy after taking into account the foreseeable future income and expenditure patterns and associated risks. At the year end the reserves of the Charity were £5,794,206 of which (£70,319) were negative restricted funds. Designated funds amounted to £4,491,679 and the balance of funds, or free reserves, of Catholic Care stood at £1,372,846. This represents approximately 4 months' expenditure.

The Trustees are satisfied that it is appropriate to prepare the financial statements on a going concern basis.

STRATEGIC REPORT

RISK MANAGEMENT

There is a risk audit register which supports the assessment and mitigation of risks deemed to adversely affect the quality and financial stability of the service. The Charity continues to use ELAS (Employment, Legal and Advisory Services) for Health & Safety and Employment Law issues. The Contract indemnifies the Charity against reasonable legal challenge where the Charity follows the explicit advice of the advisors and health and safety risk assessment.

A Health and Safety Committee and a Finance & Property Sub-Committee, each chaired by a Trustee, meet on a quarterly basis. A business continuity and contingency plan is in place. Catholic Care is alert to changes in policy and practice of public sector partners, legislative changes and the emergence of new service providers. Trustees are furnished with good and timely information to aid their discernment of planning, opportunity and risk. The retention of key staff is mitigated by the establishment of salary scales for a significant portion of its staff, appraisal and re-evaluation of the role, job description and person specification. Risk of loss of reputation is addressed through the quarterly monitoring of quality standards and an effective complaints process.

ACHIEVEMENTS AND PERFORMANCE

The Charity has continued to evolve and develop during the year. As described more fully below, the year has been dominated by the following key events:-

- In last year's accounts we reported the closure of the core residential children's home in Bradford. During the year the home has been refurbished, registered with Ofsted and has now opened as a children's home offering short term and respite care for children with a learning disability, particularly those with Autism Spectrum Disorder. It took longer than forecast to achieve the opening and we are now looking forward to caring for the new residents.
- The Charity developed an extension to its Leeds children's home containing two "Through Care" apartments during the year, allowing the young people to learn independent living skills whilst still in care. Both flats have been occupied since completion in the Autumn.
- The Charity has moved forward with its focus on older people's services, opening two new community groups in the Harrogate Deanery. It has also developed its first accommodation based services for older people with its extra-care apartment scheme at Leopold Villa. Building works have been completed in the post year end period and we are looking forward to supporting and caring for the first residents. The Charity has also been successful in achieving planning permission for a 32 extra-care apartment scheme in Leeds which it plans to start developing in the coming year.
- The Charity has successfully negotiated and entered into new "Individual Service Fund" contracts with Calderdale Local Authority. Although there was little change to the daily lives of the people we support, there was a cultural shift for our employees. We have successfully implemented these new ways of working during the year.
- The Charity has successfully achieved its reaccreditation with Investors in People, demonstrating its continued support and high value given to its employees.

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ADOPTION SUPPORT SERVICE

In March 2013 the Charity closed its Adoption Agency. After working with Caritas (Diocese of Salford) on a transitional basis over the past couple of years, the Charity is now considering the direction of its more permanent future plans.

Adoption Support Service Statistics Year to 31st March 2015

Schedule 2 Access to birth records information – no records	14
Section 98 Intermediary Services – no records	12
Schedule 2 Access to birth records information for adopted adults	28
Section 98 Birth Relative Intermediary Service for birth relatives to facilitate contact with their adopted child/adult	19
Section 98 Adopted Adult Intermediary Service for adopted adults in receipt of records now wishing us to trace & facilitate contact	24
Reunions Facilitated	4
Not Catholic Care's Adoption – other agencies requesting us to share records (our agency not being the AAA)	1
Post Adoption Support for Under 18s – request for support from adoptive parents/families	2
Miscellaneous	2
	106

CHILDREN'S RESIDENTIAL SERVICES

We have one residential home in Leeds with two trainer flats in a semi-independent setting, enabling young people in the Care of Leeds Children's Social Care currently living with us to have 'through care' support in line with the Children Leaving Care Act (2000).

The home in Bradford is now registered for short term and respite care for six children with a learning disability, particularly on the autism spectrum. This home opened at the end of May 2015.

The Outreach Service for children continues to grow. This Service ranges from support being put into the home environment, to support in school.

Recent changes in legislation include new Regulation 44 visits and documentation which are undertaken by an Independent consultant. Unannounced inspections are carried out by Ofsted. Staff training is invested in and Managers are supported to develop in-house and external training opportunities to ensure staff are suitably qualified and experienced in delivering this demanding service.

The children referred to Catholic Care have complex needs. The emphasis is still on a preventative strategy, enabling children to remain with their families and current trend is to promote foster care where possible.

Detailed records are kept which include gender and ethnic classifications for monitoring purposes and are based on the requirements of the Department of Health.

Post Care Enquiries

We receive a number of requests from post care leavers seeking information on their time in care, as well as people undertaking family history trees. This is time consuming, involving archive searches and counselling. The Law of the Data Protection Act 1998 (Access to Records) gives care leavers extra rights to view their records and there is a 40 days deadline from date of contact for Local Authorities. Charities are allowed to use this as a guide because of limited resources.

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Children's Residential Services Service Statistics Year to 31st March 2015

Number of children benefiting from residential service	7
Number of residential places	7
Number of new referrals to the service	15
Number of family search / own background information requests	16
Number of social work student placements	3

SCHOOLS & FAMILY SOCIAL WORK SERVICE

The service currently has 19 qualified social workers and 2 part-time educational psychologists covering fifty seven schools across the Diocese. Chrissie Moran retired as Service Manager at the end of March and Janet Kent, former Team Leader as Temporary Service Manager.

This year the Service has been commissioned into five new schools, including St. Theresa's Crossgates, St. Paulinus, Dewsbury, St. Joseph's, Otley and St. Joseph's, Bingley. Delivering a quality flexible service that is good value for money is a key objective for the Team and exploring innovative ways to achieve this. As schools continue to face economic challenges, the Service strives to bring a bespoke approach that brings added value.

A satisfaction questionnaire was recently sent to all schools to obtain views on the Service; early indicators are that satisfaction is generally high with some new areas of need starting to emerge. For example, more involvement from social workers in the Common Assessment Framework process - an early intervention tool involving a more in depth family assessment and the chairing of multi-agency support meetings has been raised as an area of need in a number of schools. This role supports the school and gives Catholic Care a higher profile across Local Authorities. In addition to this, the Service is being asked to take a greater role in supporting head teachers with their safeguarding duties. Again this approach uses the skills and expertise of the social workers and provides the head teachers with much needed support.

The Service continues to provide a range of therapeutic interventions and the Team has recently undertaken specialist counselling training in approaches to loss and bereavement, responses to critical incidents and to supporting post traumatic stress. In June this training was completed with the addition of new skills in supporting self harm and low mood in young people. The Team has undertaken this training together to ensure we can deliver a high level of skills and quality across all commissioning schools.

Following the success of last year's Summer School we have been commissioned to deliver a two week programme in two high schools this year. This is a great opportunity to support vulnerable young people making their transition into high school and for the Team to use creative approaches to engage the children.

The Service has been able to offer placements to three social work students in their final year. This is an area the Service would like to grow and develop. It gives Team Members the opportunity to develop their skills as practice teachers and the students the opportunity to experience a diverse quality placement. This also brings in additional revenue for the Service.

The Educational Psychology Service enhancement is now embedded in two high schools. We plan to introduce this into a number of primary schools across the Diocese in September 2015.

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Statistics ending March 2015

Catholic secondary high schools served	14
Other secondary schools served	2
Catholic primary schools served	43
Number of school social workers	19
Number of full time qualified social workers (4/5 days)	14
Number of part-time qualified social workers (2.3 days)	5
Number of part-time qualified educational psychologists	2
Number of parents supported	337
Student referrals	1603
One to one sessions delivered to school pupils	14,646
Home visits	218
Child Protection cases	180
Number of groups delivered	825
Number of social work student placements	3
Number of social work / counselling days delivered to schools per week	74.5
Number of school staff supported on an individual basis	97

LEARNING DISABILITY SERVICE

The Service continues to provide individually tailored residential, supported living and supported housing services for adults with wide and diverse needs. There are currently 11 small community based homes with between 3 and 6 single occupancy bedrooms. Service provision is across five Local Authorities.

Our employees are skilled and committed to delivering services to the highest quality, supporting people to develop social and living skills and enabling them to take an active role in their local community. The people we provide services for are supported to be involved, so far as they wish and are able to be, in influencing service delivery, practice and management of services. We continue to experience changes in the care and support needs of some of the people we support resulting in increases to contracted hours. For some their needs have become quite complex and, due to the commitment of existing staff, an increase in staffing levels and specialised training been provided; this had had little impact on the day to day running of each home. The increase in funding has enabled more individualised care packages to be provided thus ensuring that people's identified needs can continue to be met and ultimately preventing early moves to alternative accommodation.

We continue to be inspected annually by the Care Quality Commission (CQC) and local contracting teams. The most recent Inspection by CQC of our Domiciliary Care Service, under the new standards, has resulted in a rating of 'Good'. The staff teams managed by the Domiciliary Care Managers should be very proud of this achievement.

The two vacancies within one residential home remain and these vacancies are unlikely to be filled. This is, in the main, due to the change in the criteria for accessing residential services shifting to supporting people with much more complex needs. We currently offer respite to one person in the home and our discussions with the Local Authority to look at a way forward continue.

Delivering services has become very competitive. Local Authorities have developed 'Approved Provider Lists' with care providers being asked to apply, through a tendering process, to be approved providers within a number of Authorities. The process will be repeated every 3 – 4 years and means that unless Providers are successful they could potentially lose current contracts and will be unable to tender for new ones.

The Organisation continues to offer three volunteers 10 month placements each year who live/work in one of the homes. This is in partnership with the European Volunteering Programme 'Time for God'.

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Learning Disability Service Statistics to Year 31st March 2015

Number of service beneficiaries	53
Number of staff delivering the service	82
Number of volunteers delivering the service	3
Number of residential services	3
Number supported living services	8
Number of people in supported living services	37
Number of referrals to the service	4
Number of new enquiries	10
Number of people receiving outreach support	2

MENTAL HEALTH SERVICE

The new Mental Ill Health Services referral system in Leeds is now well established. There is a new security computer system which has to be accessed which involved training of staff by Leeds City Council. This will be under review to monitor the efficiency and speed of placing people to ensure that all providers meet the best needs of people and that any voids are taken up immediately. It is increasingly recognised that people referred require a lot more support and personal care. As a Charity we are looking at developing this area of the service.

We are continually monitor for quality assurance through regular meetings with the Commissioning Officer. The importance of service user involvement is continually stressed in these meetings and this is something that we promote as a Charity to support good personal outcomes for tenants.

Mental Health Service Statistics Year to 31st March 2015

Number of service beneficiaries	13
Number of staff delivering the service	3
Number of supporting people units (individuals)	10
Number of referrals to the service	4

OLDER PEOPLE

– COMMUNITY BASED PROJECTS

The Huddersfield Deanery Project (HDP) promotes the practical, social and spiritual well-being of older people in the Huddersfield Deanery area. This Project deals specifically with the concerns of the elderly and helps to tackle everyday issues including loneliness and isolation. There are three main groups set up:-

- The "Happy Wednesday Group" has 25 members and enjoys "aerobics for mature moves".
- "Thursday Friends" has circa 20 members. They enjoy a lunch club with activities, gentle exercises, a raffle and bingo.
- "Friday Friends" has circa 35 members. They enjoy a lunch club raffle, bingo, book club, nearly new stall, and the sale of fruit and vegetable bags to promote healthy eating.

In addition there is also a walking group, craft group and prayer group. Day trips are also organised on a number of occasions throughout the year.

Based on our experience and success in the Huddersfield Deanery over the past 21 years, we have developed new Older People's Community Groups across the Wakefield and Harrogate Deaneries so replicating this proven model of community support. In this last year we have begun two more groups in Wetherby and Harrogate, in addition to the two groups still running in Wakefield, with the focus being on supporting people who have a diagnosis of Dementia and those who care for them. People are regularly consulted about the type of activities they would like to undertake each week in the groups, ensuring they shape the future.

During the year the Charity continued to support the Diocesan Growing Old Grace-fully Project.

Due to substantial funding cuts from Stakeholders, this Project has gone through significant change which continues to impact on contractual hours for paid employees. At the end of this financial year the two remaining employees left the service. We still employ a sessional worker who, with a team of volunteers

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who all live locally, is managing one area of the service and this will be replicated across all areas. It is our intention to employ a new Development Worker to strengthen the existing groups/activities and develop new initiatives. We continue to actively look at ways of increasing income through funding applications. We are also monitoring income/expenditure of each of the groups for efficiency savings.

- Outreach Service

Our outreach service offers emotional, social and practical support to give older people a sense of security in their own homes and the wider community. We believe in helping to build people's confidence and encouraging them to be self-sufficient so they can live independently for as long as they are able to, in their own home. Our services include support with: personal care; budgeting and benefits; practical support with household tasks; a sitting service and community outreach i.e. shopping, collecting pensions, attending medical appointments etc.

Older People Service Statistics to Year 31st March 2015

Number of people benefiting from services	213
Number of staff	13
Number of sessional workers	2
Number of volunteers delivering the service	39
Number of people attending community based groups	116
Number of people accessing the Outreach Service	10
Number of enquiries	23

FUNDRAISING AND GOOD SHEPHERD

Catholic Care appreciates the fundraising work of the pupils and staff of our diocesan schools for their support that makes a real and lasting difference to the lives of children and adults in our care, as part of the annual Good Shepherd Appeal. In May 2015 the representatives of the primary, secondary schools and colleges throughout the Diocese gathered in Leeds Cathedral to participate in the Good Shepherd Celebration which was led for the first time by Bishop Marcus, Bishop of Leeds, together with the pupils of Corpus Christi Catholic College. Other fundraising activities included the Annual Appeal in the Parishes and the sale of Christmas cards and donated knitwear, together with other social fundraising events including a golf day, garden party, bacon & cabbage evening and Christmas party. Our website has additional features that encourage donations and Gift Aid. We would like to thank all our supporters and donators for their generosity throughout the year.

PLANS FOR THE FUTURE

Throughout its history the Mission of the Charity has remained consistent so that in everything we do, we strive to show how the teachings of Christian love, charity and justice can shape the way we live together. We aim to achieve this by taking the Caring Church into the community and offering practical services and support for anyone who is weak, vulnerable or disadvantaged, regardless of their faith. Our plans for the future focus on achieving our Mission by concentrating on three key areas:

- Maintaining current services;
- Developing and evolving current services to address the changing climate and to meet the needs of the people we provide a service to;
- Introduce and implement new services.

Children & Young People's Services

During the financial year the Leeds residential home was extended to include two "trainer flats". This service now offers a true "Through Care" facility providing our young people with the opportunity to acquire independent living skills whilst still in care. As an extension to this we are developing an outreach service to enable us to continue with the provision of support to the young people we have cared for in a post care setting.

In March of this year we achieved Ofsted registration and opened a new children's home offering short term and respite care to children and young people who have a learning disability, particularly those with Autism Spectrum Disorder. One of our main priorities for the coming year is to establish this home as one providing high quality care to this particularly vulnerable client group. We will offer a tailored and proactive service that helps children develop greater social, communication and life skills.

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The respite home will also link closely with the Family Support Service with supports children and young people with a learning disability in their own home and community. We also support children in a school setting and plan to grow this area of the service.

Mental Health Service

We are currently reviewing this service with a view to incorporating an element of personal care so we can provide a more integrated service to those with a higher level of need.

School & Family Social Work Service

With the continued development of Academies in the education system, we plan to take a proactive approach in establishing our services as these opportunities arise, with particular emphasis of developing the role of the Educational Psychologists. We are continually evaluating our service with a view to increasing the "value added" element.

Adult Learning Disability Services

The mechanisms of the Adult Learning Disability Service have remained unchanged for many years. During last year we saw the successful introduction of Individual Service Funds at two supported living homes within Calderdale and we plan to grow this success. We have also identified two opportunities for apartment style facilities and we are currently talking to both commissioners and planners to progress with the development.

Older People Services

This is an area of strategic development for the Charity in response to the country's changing demographics whereby people are living longer, an increasing percentage are over the age of 85 and, therefore there is increasing demand for services. Not only are people living longer but they are often living with a condition and therefore require an element of care and support. As these people become frail and vulnerable, the Charity will be in a position to provide services through:

- Community Groups – to support friendships and tackle loneliness
- Community Outreach Services – to provide care and support in a person's own home, supporting them to live independently for longer
- Accommodation based services – offering freedom and independence with care and support close at hand when needed.

As part of our three year plan to roll out community groups across the Diocese, last year saw three new groups in the Wakefield Deanery and we have followed this with two new groups within the Harrogate Deanery during this year. We are currently planning our approach for a third Deanery.

We plan to expand our outreach services using the accommodation based services as a hub once they become operational.

Our first extra care facility for older people of four apartments was completed in Harrogate in June 2015 and we are currently in the process of launching this. One of our main priorities for the coming year is to establish this scheme as one providing high quality care to older people.

In March 2015 we were successful in obtaining planning permission for an extra care scheme in Leeds for older people for 32 apartments. Our plan is to move forward with the scheme with development work forecast to start in early 2016.

The third project we are working on is a joint initiative with the Diocese of Leeds at Skipton for 70 extra care apartments for older people which will include dementia care. This is a sizeable project and it is envisaged that it will be late 2017 before the facility opens.

THE TRUSTEES' APPRECIATION

The Trustees express their appreciation of the work of staff and volunteers whose generosity and endeavours have helped the Charity to deliver its objects during the course of 2014-15. Each year Catholic Care benefits from the generosity of the people of the Diocese of Leeds who support organised fundraising events and who make individual donations and bequests. The Trustees' gratitude therefore extends to our individual donors and funders who continue to show their confidence in this Charity with their support for its work and encouragement of its development. Finally, the Trustees extend their gratitude to the 142 employees and to the volunteers, whose professionalism, commitment and personal values have enabled the Charity to achieve so much in a year which has seen considerable challenge, change and development.

Catholic Care (Diocese of Leeds)
Trustees and Advisors
For the Year Ended 31 March 2015

Through the determined application of its staff and volunteers Catholic Care (Diocese of Leeds) has been able to make a positive difference to the lives of several hundred children, young people and vulnerable adults.

AUDITORS

In accordance with section 485(4) of the Companies Act 2006 a resolution to re-appoint Grant Thornton UK LLP as auditors will be proposed at the Annual General Meeting.

This report of the Trustees was approved on 21 July 2015 and signed on their behalf by:



.....
Mr Timothy Parr - Trustee

Catholic Care (Diocese of Leeds) Independent Auditor's Report For the Year Ended 31 March 2015

Independent Auditor's Report to the Members of Catholic Care (Diocese of Leeds)

We have audited the financial statements of Catholic Care (Diocese of Leeds) for the year ended 31 March 2015 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Trustees and Auditor

As explained more fully in the Statement of Trustees' Responsibilities set out on pages 3 & 4, the Trustees (who are also the directors of the charitable company for the purposes of Company Law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those Standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the Audit of the Financial Statements

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/private.cfm.

Opinion on Financial Statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

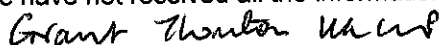
Opinion on Other Matter Prescribed by the Companies Act 2006

In our opinion the information given in the Strategic Report and Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are Required to Report by Exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



Graham Nunns

Senior Statutory Auditor

for and on behalf of Grant Thornton UK LLP

Statutory Auditor, Chartered Accountants

Leeds

21 July 2015

Catholic Care (Diocese of Leeds)
Statement of Financial Activities
For the year ended 31 March 2015


	Notes	Unrestricted Funds £	Restricted Funds £	Total 2015 £	Total 2014 £ Restated
INCOME AND EXPENDITURE ACCOUNT					
Incoming Resources					
Donations and legacies	3	152,437	-	152,437	137,942
<i>Activities to further the charity's objects:</i>					
Learning Disability Service		2,000,098	-	2,000,098	2,072,864
Children & Young People's Services		652,514	-	652,514	624,235
Mental Health Service		110,529	-	110,529	105,962
Adoption Service		3,378	-	3,378	3,281
Schools Service		614,720	-	614,720	571,933
Huddersfield Deanery Project		-	17,795	17,795	26,686
Older People's Groups & Outreach		28,992	-	28,992	5,212
Growing Old Gracefully		-	-	-	100
<i>Activities for generating funds:</i>					
Investment income		46,386	-	46,386	67,316
Net Pension Interest		15,000	-	15,000	16,000
Christmas card sales		2,425	-	2,425	1,543
Total Incoming Resources		<u>3,626,479</u>	<u>17,795</u>	<u>3,644,274</u>	<u>3,633,074</u>
Resources Expended					
<i>Costs of generating funds:</i>					
Investment management costs		14,971	-	14,971	18,024
Rental property		78,008	-	78,008	78,929
<i>Costs of activities in furtherance of the objects of the charity:</i>					
Learning Disability Service		1,922,626	141	1,922,767	2,004,651
Children & Young People's Services		732,708	-	732,708	763,691
Mental Health Service		135,306	-	135,306	140,887
Adoption Service		59,672	-	59,672	93,546
Schools Service		697,462	-	697,462	629,083
Huddersfield Deanery Project		-	46,732	46,732	48,983
Growing Old Gracefully		113	-	113	6,173
Gianna Project		21,871	-	21,871	18,426
Older People's Groups & Outreach		8,103	-	8,103	8,504
Governance		121,424	-	121,424	85,709
Total Resources Expended	4	<u>3,792,264</u>	<u>46,873</u>	<u>3,839,137</u>	<u>3,896,606</u>
Net (Outgoing) / Incoming Resources		(165,785)	(29,078)	(194,863)	(263,532)
Net gain on property revaluation					
Net gain on property revaluation		214,985	-	214,985	-
Gains / (Losses) on investments	9	116,975	-	116,975	90,875
Distribution from bank administrators	5	3,878	-	3,878	21,329
Actuarial (losses)/gains on defined benefit pension schemes		(30,000)	-	(30,000)	(7,000)
Net Movement in Funds		140,053	(29,078)	110,975	(158,328)
Fund Balances Brought Forward		5,724,472	(41,241)	5,683,231	5,841,559
Fund Balances Carried Forward		<u>5,864,525</u>	<u>(70,319)</u>	<u>5,794,206</u>	<u>5,683,231</u>

All amounts relate to continuing activities.

Catholic Care (Diocese of Leeds)
Balance Sheet at 31 March 2015

	Notes	2015	2015	2014	2014
		£	£	£	£
Fixed Assets					
Tangible fixed assets	8		4,383,139		3,639,139
Investments	9		<u>1,447,764</u>		<u>2,048,035</u>
			5,830,903		5,687,174
Current Assets					
Debtors	10	330,099		312,794	
Cash at bank and in hand		<u>122,678</u>		<u>134,004</u>	
		452,777		446,798	
Creditors: Amounts falling due within one year	11	<u>(334,474)</u>		<u>(311,741)</u>	
Net Current Assets			118,303		135,057
Net Assets excluding pension scheme liabilities			5,949,206		5,822,231
Defined benefit pension scheme liability	12		(155,000)		(139,000)
Net Assets including pension scheme liabilities			<u>5,794,206</u>		<u>5,683,231</u>
Funds					
Restricted	13		(70,319)		(41,241)
Unrestricted:					
Designated	13		4,491,679		3,737,461
General	13		1,372,846		1,987,011
Total Funds	13		<u>5,794,206</u>		<u>5,683,231</u>

Approved by the Trustees on 21 July 2015 and signed on their behalf by :


.....
Mr Timothy Parr - Trustee


.....
Mr Stuart Hanlon - Trustee

Company registration No: 1633737

Catholic Care (Diocese of Leeds)
Cash Flow Statement
For the year ended 31 March 2015

	Notes	2015 £	2015 £	2014 £	2014 £
Net Cash Outflow from Operating Activities	1		(153,196)		(156,531)
Returns on Investments					
Investment income			46,386		67,316
Investment Activities					
Net purchase of tangible fixed assets		(621,762)		(474,341)	
Net sale of investments		<u>717,246</u>		<u>201,564</u>	
Net Cash Inflow / (Outflow) from Investing Activities			<u>95,484</u>		<u>(272,777)</u>
Decrease in Cash and Cash Equivalents	2		<u>(11,326)</u>		<u>(361,992)</u>

Notes to the Cash Flow Statement

	2015 £	2014 £
1 Reconciliation of Operating (Deficit) / Surplus to Net Cash Outflow from Operating Activities		
Operating Deficit	(194,863)	(263,532)
Investment income	(46,386)	(67,316)
Depreciation charges	231,593	98,870
Depreciation on revaluation	(138,846)	-
Pension Scheme cost	(14,000)	(13,000)
Distribution from bank administrators	3,878	21,329
(Increase) / decrease in debtors	(17,305)	134,836
Increase / (decrease) in creditors	22,733	(67,718)
	<u>(153,196)</u>	<u>(156,531)</u>
2 Analysis of Changes in Cash and Cash Equivalents during the Year		
Balance at 1st April 2014	134,004	495,996
Net Cash Outflow	<u>(11,326)</u>	<u>(361,992)</u>
Balance at 31 March 2015	<u>122,678</u>	<u>134,004</u>

Catholic Care (Diocese of Leeds)

Notes to the Financial Statements

For the year ended 31 March 2015

1 Charitable Status

The company is a registered charity, number 513063 and is limited by guarantee.

2 Accounting Policies

a) Basis of Accounting

The financial statements have been prepared under the historical cost convention, modified for the revaluation of freehold property and investments, which are shown at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities, published in March 2005, and applicable Accounting Standards.

The charity is not required to prepare consolidated financial statements, as the results of the wholly owned subsidiary Catholic Care (Enterprises) CIC are not material.

b) Incoming Resources

Incoming resources represent income receivable in the year except for income from voluntary sources, which is accounted for on receipt. Contract income is recognised as services are provided and the charity becomes legally entitled to the income. Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled.

c) Resources Expended

Outgoing resources are charged directly to the activity to which they relate where possible.

Support costs are allocated between services as follows:

- Employment costs: Governance and Fundraising costs are based on an estimate of time spent by the Director and Finance staff. The remaining costs are allocated in proportion to the staff costs of each service.
- Occupancy costs: Head Office costs are allocated to the services that use the premises.
- Administration costs: allocated in proportion to the staff costs of each service.
- Governance costs are those costs associated with the general running of the Charity and would normally include the costs of audit, legal advice for trustees and costs associated with constitutional and statutory requirements.

d) Tangible Fixed Assets

The charity capitalises all capital items above £250. All fixed assets are held at cost except for property and improvements, which are held at open market value.

(i) Fixtures, fittings and equipment

Fixtures, fittings and equipment are depreciated at 25% per annum straight line basis on their cost less estimated realisable values.

(ii) Motor Vehicles

Motor Vehicles are depreciated at 25% per annum on the reducing balance.

(iii) Freehold & leasehold property

Certain properties, although held in the name of the Diocese of Leeds Trustee, are held on behalf of Catholic Care (Diocese of Leeds) and are thus treated for accounting purposes as assets of the Charity. Catholic Care has adopted a policy of revaluation of freehold & leasehold properties.

(iv) Depreciation - freehold & leasehold property

The Trustees have continued with the policy of depreciating the cost or valuation of freehold & leasehold buildings, less estimated realisable values, at 2% per annum on a straight line basis and revaluing every five years.

(v) Assets under Construction

Assets under Construction are not depreciated until brought into use.

Catholic Care (Diocese of Leeds)
Notes to the Financial Statements
For the year ended 31 March 2015

e) Funds

Unrestricted: these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated: these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Restricted: these are funds that can only be used for particular restricted purposes imposed by the donor or funder within the objects of the charity.

f) Investments

Investments are included at market value. Realised and unrealised gains are released to the Statement of Financial Activities as they arise.

(g) Pensions

The Charity participates in a defined benefits pension scheme and the pension charge is based on a full actuarial valuation dated 31 March 2013.

The Charity is an admitted body to the West Yorkshire Pension Fund which provides a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the company. For the scheme, the net outgoing resources are charged with the cost of providing pension benefits earned by employees in the year. The expected return on pension scheme assets less the interest on pension scheme liabilities is shown as net income within Activities for generating funds of the Statement of Financial Activities, Income and Expenditure account. Actuarial gains and losses arising in the year from the difference between actual and expected returns on pension scheme assets, experience gains and losses on pension scheme liabilities and the effects of changes in demographics and financial assumptions are included in the Statement of Financial Activities, Income and Expenditure account.

Pension scheme liabilities are measured on an actuarial basis using a projected unit method and are discounted to their present value using the corporate bond rate.

Pension scheme assets are valued at market value at the balance sheet date.

The Charity's share of the pension scheme deficit is recognised in full on the balance sheet.

The Charity also operates a Group Personal Pension Plan. Contributions paid into this arrangement are charged to the Statement of Financial Activities in the year to which they relate.

Catholic Care (Diocese of Leeds)
Notes to the Financial Statements
For the year ended 31 March 2015 (Continued)

3 Donations and Legacies		2015	2014
		£	£
Annual Appeal		22,413	18,595
Good Shepherd		49,174	45,759
Donations : general		18,783	21,717
businesses		-	1,695
Gift Aid		1,761	1,800
Legacies		<u>60,306</u>	<u>48,376</u>
		<u>152,437</u>	<u>137,942</u>

4 Expenditure	Activities undertaken directly	Support Costs	2015	Restated 2014
	£	£	Total £	Total £
<i>Costs of generating funds:</i>				
Investment management costs	14,971	-	14,971	18,024
Rental property	78,008	-	78,008	78,929
<i>Costs of activities in furtherance of the objects of the charity:</i>				
Learning Disability Service	1,734,192	188,575	1,922,767	2,004,651
Children & Young People's Services	658,795	73,913	732,708	763,691
Mental Health Service	114,217	21,089	135,306	140,887
Adoption Service	32,223	27,449	59,672	93,546
Schools Service	634,412	63,050	697,462	629,083
Huddersfield Deanery Project	44,955	1,777	46,732	48,983
Growing Old Gracefully	113	-	113	6,173
Gianna Project	18,106	3,765	21,871	18,426
Older People's Groups & Outreach	6,944	1,159	8,103	8,504
Governance	-	121,424	121,424	85,709
	<u>3,336,936</u>	<u>502,201</u>	<u>3,839,137</u>	<u>3,896,606</u>

Support costs represent central administration costs i.e. salaries and the running costs of the head office. These are allocated on the basis of staff costs per cost centre.

The prior year figures for "costs of generating funds: rental property" have been restated from £27,488 to £78,929 and "children and young people's services" have been restated from £815,132 to £763,691 to reflect the change in use of two properties.

5 Distribution from bank administrators

In early October 2008, the Icelandic bank Kaupthing collapsed and its UK subsidiary Kaupthing Singer and Friedlander ("KSF") went into administration. At the time of the administration, Catholic Care had £387,815 on deposit with KSF. In the accounts to 31 March 2009 the trustees made an impairment adjustment for this deposit of £194,000. In the year to 31 March 2015 an amount of 1 pence in the pound was received amounting to £3,878 (2014 - 5.5 pence in the pound amounting to £21,329). The available information is not definitive and further adjustments may need to be made in future years. Administrators currently estimate that total dividends to non preferential creditors should be in the range of 85p to 86.5p in the pound.

Catholic Care (Diocese of Leeds)
Notes to the Financial Statements
For the year ended 31 March 2015 (Continued)

Staff Costs	2015 £	2014 £
Wages and salaries	2,603,753	2,663,786
National insurance	210,400	223,741
Pensions	121,677	108,690
Other costs including agency staff	22,377	-
	<u>2,958,207</u>	<u>2,996,217</u>

The average weekly number of employees during the year was as follows:

	2015	2014
Administration	12	12
Care & Support Staff	130	127
	<u>142</u>	<u>139</u>

One employee earned more than £60,000 but less than £70,000 per annum in the current year (2014: one employee).

7 Audit Fees

The charity incurred audit fees of £11,400 (2014: £10,800), which are included in governance costs.

8 Tangible Fixed Assets

Cost or Valuation	Assets under Construction £	Freehold Property and Improvements £	Leasehold Property and Improvements £	Fixtures, Fittings and Equipment £	Motor Vehicles	Total £
At 1 April 2014	413,475	3,113,669	325,000	213,366	43,030	4,108,540
Additions	454,840	150,893	-	16,029	-	621,762
Transfers	(120,453)	120,453	-	-	-	-
Revaluation	-	(32,515)	(85,000)	-	-	(117,515)
At 31 March 2015	<u>747,862</u>	<u>3,352,500</u>	<u>240,000</u>	<u>229,395</u>	<u>43,030</u>	<u>4,612,787</u>
Depreciation						
At 1 April 2014	-	240,000	26,000	175,681	27,720	469,401
Charge for the year	-	146,346	59,000	22,420	3,827	231,593
Revaluation Reversal	-	(386,346)	(85,000)	-	-	(471,346)
At 31 March 2015	<u>-</u>	<u>-</u>	<u>-</u>	<u>198,101</u>	<u>31,547</u>	<u>229,648</u>
Net Book Value						
At 31 March 2015	<u>747,862</u>	<u>3,352,500</u>	<u>240,000</u>	<u>31,294</u>	<u>11,483</u>	<u>4,383,139</u>
At 31 March 2014	<u>413,475</u>	<u>2,873,669</u>	<u>299,000</u>	<u>37,685</u>	<u>15,310</u>	<u>3,639,139</u>

The Charity's freehold properties were revalued at 31 March 2015 by external valuers, Sanderson Weatherall, Leeds a qualified RICS surveyor, in accordance with the Charity SORP and FRS 15. The valuation is based upon existing use market value in an arms length transaction in accordance with RICS Valuation Standards (The Red Book - 6th Edition). The market value of the properties is £3,592,500. The net gain on revaluation of £214,985 is included in the statement of financial activities. The historical cost of the properties excluding depreciation before the revaluation would have amounted to £1,295,086. The Trustees will be obtaining a further professional valuation as at 31 March 2020. The trustees are not aware of any material changes since the last valuation.

Catholic Care (Diocese of Leeds)
Notes to the Financial Statements
For the year ended 31 March 2015 (Continued)

9 Investments	2015	2014
	£	£
Balance at beginning of year	2,048,035	2,158,724
Additions	179,264	212,497
Disposals	(1,029,297)	(544,947)
Net movement in deposits	132,787	130,886
Net investment gains	116,975	90,875
Balance at end of year	<u>1,447,764</u>	<u>2,048,035</u>

Investments are listed on a recognised stock exchange or are held in units of common investment funds where their values are calculated by reference to investments quoted on a recognised stock exchange.

One investment amounts to 6.78% of the portfolio value. This was the 'Standard Life Wealth (Offshore) Global Fixed Interest' and was valued at the year end at £98,124.

	Market Value	Market Value
	2015	2014
	£	£
UK equities	578,835	751,353
Overseas equities	437,319	907,914
UK government bonds	138,427	101,970
Company bonds	98,124	220,946
Cash Funds	195,059	65,852
	<u>1,447,764</u>	<u>2,048,035</u>
Historical cost at end of year	<u>1,168,211</u>	<u>1,627,835</u>

During the year 2014, the Charity established a wholly owned trading subsidiary, Catholic Care (Diocese of Leeds) Enterprises CIC. The subsidiary did not trade in the period from incorporation to 31 March 2015 and no consolidation is thus required. The investment in subsidiary undertakings represents 100% membership of a Company limited by guarantee and not having a Share Capital of the following company incorporated in Great Britain:

Company Name	Registered in	Activity
Catholic Care (Diocese of Leeds) Enterprises CIC	England	To provide facilities for members of the community; operate a tea shop, café and charity shop; and assist the charitable objectives or raise funds for the Charity.

10 Debtors	2015	2014
	£	£
Trade debtors	284,418	175,111
Prepayments and accrued income	37,425	132,758
Sundry debtors	8,256	4,925
	<u>330,099</u>	<u>312,794</u>

11 Creditors: Amounts falling due within one year	2015	2014
	£	£
Accruals	164,052	134,071
Deferred income	25,047	19,009
PAYE & NIC	63,483	55,840
Other creditors	81,892	102,821
	<u>334,474</u>	<u>311,741</u>

Catholic Care (Diocese of Leeds)
Notes to the Financial Statements
For the year ended 31 March 2015 (Continued)

12 Pension Commitments

The Charity operates a Group Personal Pension Plan on behalf of all employees who wish to join. Royal London administer the plan, the assets of which are held separately from those of the charity. Contributions for the year ended 31 March 2015 were £118,903 (2014 - £105,690). Contributions of £18,752 (2014 - £27,029) were payable at 31 March 2015.

In addition, Catholic Care (Diocese of Leeds) is an admitted body to the West Yorkshire Pension Fund, which is a defined benefit scheme, for the benefit of certain employees. Benefits are based upon final pensionable pay. Pension contributions are charged to the Income and Expenditure account so as to spread the cost over the employees' working lives with the company. The total current service cost under FRS17 was £4,000 (2014: £6,000), the total past service credit was £nil (2014: £nil), the total curtailment cost was £nil (2014: £nil) and the total settlement credit was £nil (2014: £nil). The actual employer contributions paid during the year were £2,774 (2014: £3,000). The scheme is closed to new members.

The West Yorkshire Pension Fund is a multi-employer scheme. The assets of the scheme are administered by trustees in a fund independent from those of the Charity. Pension costs are assessed in accordance with the advice of a qualified actuary using the projected unit method. The most recent full actuarial valuation was carried out at 31 March 2013.

The March 2013 valuation has been updated to 31 March 2015 by Aon Hewitt.

The amount recognised in the balance sheet is as follows:

	2015 £	2014 £
Present value of funded retirement benefit obligations	(1,027,000)	(988,000)
Fair value of scheme assets	<u>872,000</u>	<u>849,000</u>
Net (liability) / asset	<u>(155,000)</u>	<u>(139,000)</u>

The amounts recognised in the Income and Expenditure account:

	2015 £	2014 £
Current service cost	(4,000)	(6,000)
Interest on obligation	(40,000)	(42,000)
Expected return on scheme assets	55,000	58,000
Past service cost	-	-
Losses on curtailments and settlements	-	-
Total net incoming resources	<u>11,000</u>	<u>10,000</u>
Actual return on scheme assets	<u>95,000</u>	<u>42,000</u>

Catholic Care (Diocese of Leeds)
Notes to the Financial Statements
For the year ended 31 March 2015 (Continued)

Changes in the present value of the defined benefit obligation are as follows:

	2015 £	2014 £
Opening defined benefit obligation	988,000	1,075,000
Current service cost	4,000	6,000
Interest cost	40,000	42,000
Contributions by scheme participants	1,000	1,000
Actuarial Gains / (losses)	70,000	(9,000)
Past service costs	-	-
Benefits paid	<u>(76,000)</u>	<u>(127,000)</u>
Closing defined benefit obligation	<u>1,027,000</u>	<u>988,000</u>

Changes in the fair value of scheme assets are as follows:

	2015 £	2014 £
Opening fair value of scheme assets	849,000	930,000
Expected return on assets	55,000	58,000
Actuarial gains / (losses) on assets	40,000	(16,000)
Contributions by employer	3,000	3,000
Contributions by scheme participants	1,000	1,000
Benefits paid	<u>(76,000)</u>	<u>(127,000)</u>
Closing fair value of scheme liabilities	<u>872,000</u>	<u>849,000</u>

The cumulative amount of actuarial gains and losses recognised in the Statement of Financial Activities was (£16,000), (2014 - £14,000).

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The major categories of scheme assets as a percentage of total scheme assets are as follows:

	2015	2014
	%	%
Equities	76.2	75.3
Government bonds	10.6	10.5
Other bonds	4.7	5.4
Property	4.3	3.2
Cash	1.9	3.1
Other	2.3	2.5

Principal actuarial assumptions at the Balance sheet date (expressed as weighted averages):

	2015	2014
	%	%
Discount rate at 31 March	3.1	4.2
Rate of increase in salaries	3.3	3.7
Pension Accounts revaluation rate	1.8	0.0
Rate of increase in pensions	1.8	2.2

Amounts for the current and previous two periods are as follows:

	2015	2014	2013
	£	£	£
Defined benefit obligation	(1,027,000)	(988,000)	(1,075,000)
Scheme assets	<u>872,000</u>	<u>849,000</u>	<u>930,000</u>
Surplus/(deficit) in scheme	<u>(155,000)</u>	<u>(139,000)</u>	<u>(145,000)</u>
Experience adjustments on scheme liabilities	6,000	(2,000)	-
Experience adjustments on scheme assets	<u>40,000</u>	<u>(16,000)</u>	<u>61,000</u>

The post-retirement mortality assumptions used to value the benefit obligation at 31 March 2015 are based on Standard SAPS Normal Health All Amounts tables. The life expectancy of a male member reaching age 65 in 2015 is projected to be 22.6 years compared to 22.5 years for someone reaching 65 in 2014. The life expectancy of a female member reaching age 65 in 2015 is projected to be 25.5 years compared to 25.4 years for someone reaching 65 in 2014.

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13 Funds	Balance at 1 April 2014	Incoming Resources	Outgoing Resources	Transfers Revaluations and Losses	Balance at 31 March 2015
	£	£	£	£	£
Restricted Funds					873
Amenity funds	1,014	-	(141)	-	(71,192)
Huddersfield Deanery Project	(42,255)	17,795	(46,732)	-	(70,319)
	<u>(41,241)</u>	<u>17,795</u>	<u>(46,873)</u>	<u>-</u>	<u>(70,319)</u>
Unrestricted Funds					
Designated funds:					
Property	3,586,144	605,733	(205,346)	353,831	4,340,362
Property maintenance	151,317	-	-	-	151,317
General funds	1,987,011	3,020,746	(3,586,918)	(47,993)	1,372,846
	<u>5,683,231</u>	<u>3,644,274</u>	<u>(3,839,137)</u>	<u>305,838</u>	<u>5,794,206</u>

Restricted Funds

Amenity Funds

These are funds for specific uses in the various projects.

Cash Funds

Huddersfield Deanery Project Fund

These are funds given to be applied specifically for the Huddersfield Deanery Project.

There is currently a deficit which the Trustees intend to reverse by obtaining additional funding for the project.

Designated Funds

Property Fund

This fund represents the cost and revaluation of the functional properties which can not be disposed of without limiting the scope of the Charity's activities.

Property Maintenance Fund

This fund represents an amount designated by the Trustees for any future major repairs to properties.

14 Analysis of Net Assets between Funds

	Fixed Assets	Investments	Net Current Assets	Long term Liabilities	Total
	£	£	£	£	£
Restricted funds	-	-	(70,319)	-	(70,319)
Unrestricted funds:					
Designated funds	4,340,362	-	151,317	-	4,491,679
General funds	42,777	1,447,764	37,305	(155,000)	1,372,846
	<u>4,383,139</u>	<u>1,447,764</u>	<u>118,303</u>	<u>(155,000)</u>	<u>5,794,206</u>

15 Company Status and Membership

The Charity is a company limited by guarantee not having a share capital.

In the event of the Charity being wound up, the liability of each member is limited to £1. At 31 March 2015 there were eight members.

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16 Capital Commitment & Property Development

Fixed Assets under Construction includes a property bought in Harrogate in the year ended 31 March 2014 and developed into with-care apartments during 2015. The completion date was in June 2015. The cumulative costs to date are £666,214. The capital commitment remaining is £30,948.

The Charity plans to sell the apartments on a leased basis but continue to provide a care facility for older people who will be in residence.

In addition, planning permission has now been granted for the re-development of the properties at 29 & 31 Moor Road Headingley. The cumulative costs to date are £114,844.

The Charity also plans to re-develop this property and sell the apartments on a leased basis but continue to provide a care facility for older people who will be in residence.

The capital commitments will be funded from the proceeds of Fixed Asset Investments.

17 Contingent Asset

The Charity was bequeathed a half share in a property in 1995 worth approximately £150,000. Receipt of this asset is subject to a tenancy interest in the property and as such, no additional debtor is carried in the financial statements for the year ended 31 March 2015.

18 Trustee Expenses and Remuneration

Expenses reimbursed to trustees during the year amounted to £335 (2014: £187).

19 Related Party Transactions

The charity has taken advantage of the FRS 8 exemption from disclosing transactions with other group companies.